

Springwood, HPR Owner Contact Information Sheet

Owners are responsible for notifying management of any changes to their contact information. Please complete and return this form immediately to:

IMC Resort Services, Inc.
2 Corpus Christie, Ste. #302
Hilton Head Island, SC 29928

Phone: 843-785-4775
Toll-free: 877-785-4775
Fax: 843-785-3901

Website: www.imcresortservices.com

Date: _____ Villa # _____

Homeowner: _____

Mailing Address: _____

City: _____ State _____ Zip _____

Telephone, Fax, Etc.

	<u>PRIMARY CONTACT</u>	<u>ALTERNATE CONTACT</u>
Name:	_____	_____
Daytime:	_____	_____
Evening:	_____	_____
Fax:	_____	_____
Mobile:	_____	_____
Villa:	_____	_____
Alt Home	_____	_____
Email:	_____	_____

Keyless Entry Code: If you have one, please provide it. _____

* If you would like to receive community updates via email, please email Melissa Fenstermaker at Melissa@IMCResortServices.com. Be sure to include **Springwood Villas** in the **SUBJECT** line.

Rental or Managing Agent: _____

Phone Number _____ Contact Name _____

Emergency Contact: _____

Phone Number (Home) _____ (Work) _____