

# Yacht Club Villas, HPR

## Owner Contact Information Sheet

Owners are responsible for notifying management of any changes to their contact information. Please complete and return this form immediately to:

IMC Resort Services, Inc.  
 2 Corpus Christie, Ste. #302  
 Hilton Head Island, SC 29928

**Phone:** 843-785-4775  
**Toll-free:** 877-785-4775  
**Fax:** 843-785-3901

**Website:** [www.imcresortservices.com](http://www.imcresortservices.com)

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Date: \_\_\_\_\_ Villa # \_\_\_\_\_

Homeowner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### Telephone, Fax, Etc.

	<u>PRIMARY CONTACT</u>	<u>ALTERNATE CONTACT</u>
<b>Name:</b>	_____	_____
<b>Daytime:</b>	_____	_____
<b>Evening:</b>	_____	_____
<b>Fax:</b>	_____	_____
<b>Mobile:</b>	_____	_____
<b>Villa:</b>	_____	_____
<b>Alt Home</b>	_____	_____
<b>Email:</b>	_____	_____

**Keyless Entry Code:** If you have one, please provide it. \_\_\_\_\_

\* If you would like to receive newsletters and community updates via email (instead of by US Mail), please email Melissa Fenstermaker at [Melissa@IMCResortServices.com](mailto:Melissa@IMCResortServices.com). Be sure to include **your villa complex and villa number** in the **SUBJECT** line.

Rental or Managing Agent: \_\_\_\_\_  
 Phone Number \_\_\_\_\_ Contact Name \_\_\_\_\_

Emergency Contact: \_\_\_\_\_  
 Phone Number (Home) \_\_\_\_\_ (Work) \_\_\_\_\_